



## Aeries.net Teacher Portal – User Documentation

### July 6, 2012

The **Aeries.net Teacher Portal** is an application accessed through a web browser that can be used by teachers within the classroom to update attendance, gradebook and grades in the **Aeries™** database.

**Aeries .NET** 2011-2012 Screaming Eagle High School My Options

**NAVIGATION**

- Student Flags
- Home
- My Favorites (0)
- Attendance
- Gradebook
- Grades
- Student Data
- Aeries Analytics
- View All Reports
- View All Forms
- Change School
- Log Out

**Attendance Summary**

	Today 07/06/2012	Prior Day 07/05/2012	2 Days Prior 07/03/2012
Enr - Total	1923	1923	1923
Enr - Male	965	965	965
Enr - Female	958	958	958
Present	1919   99.79%	1921   99.90%	1922   99.95%
Absent	4   0.21%	2   0.10%	1   0.05%
Tardy	1	0	1

**My Tasks**

- ☐ CPR Training
- ☐ July birthdays

**Calendar** July 2012

Display: Month

25 Mon 26 Tue 27 Wed 28 Thu 29 Fri 30 Sat/Sun

2 3 4 5 6 Minimum Day 7

9 10 11 12 13 14 15

16 17 18 Summer Family Picnic 19 20 21 22

23 24 25 26 27 28 29

30 31 1 2 3 4 5

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The **Portal** application can also be made accessible to **parents** and **students**.



**Remember:** The Aeries.net Teacher Portal is a Web application and uses a single click when accessing programs.

## TO ACCESS *Teacher Portal*

The **Teacher Portal** can be setup and accessed from any PC that has access to the Internet. The user **must** be setup by the **System Administrator** at the school district in order to have access to the system.

**Teacher Portal** can be viewed by any modern browser. It is recommended that Mac OS users not use Safari due to known issues that prevent the stable use of the Aeries Teacher Portal. Some features may not be available in some web browsers. Google Chrome and Mozilla Firefox are compatible.

To access **Teacher Portal**, type the name of the user into the **User Name** field and press **Tab**. Type the password that has been assigned in the **Password** field. When the **User Name** and **Password** have been entered the **Database** and **Year** fields will now be accessible. Select the **Database** and **Year** and click the mouse on the **Login** button.



The screenshot shows the 'Welcome to Aeries.net' login interface. It features four input fields: 'User Name' with the text 'teacher', 'Password' with masked characters '\*\*\*\*\*', 'Database' with a dropdown menu showing 'Eagle USD (SqlSvr2008)', and 'Year' with a dropdown menu showing '2011-2012'. A 'LOGIN' button is positioned below the 'Year' field.

The **School** field will now be accessible and the drop down will display the schools that the **User Name** has permissions to access. Click the mouse on the **drop down** arrow to the right of the **School** field and to select a school. Click the mouse on the **Continue** button.



This screenshot shows the same login interface as the previous one, but with an additional 'School' field. The 'School' field has a dropdown menu showing 'Screaming Eagle High School (994)'. Below the 'School' field are two buttons: 'CONTINUE' and 'CANCEL'.



**NOTE:** The log in page may look different than the above depending on your system configuration and school access.

Click the mouse on the **Log In** button and the **Home** page will display. The left side of the page will display a Navigation tree. The middle section will display **Attendance Summaries** for today as well as previous days. The right side of the page will display an **Events Calendar**.

**Aeries.NET** 2011-2012 Screaming Eagle High School My Options

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**Attendance Summary**

	Today 06/28/2012	Prior Day 06/27/2012	2 Days Prior 06/26/2012
Enr - Total	1921	1921	1921
Enr - Male	963	963	963
Enr - Female	958	958	958
Present	1921   100.00%	1921   100.00%	1921   100.00%
Absent	0   0.00%	0   0.00%	0   0.00%
Tardy	0	0	0

**My Tasks**

Enter new task here

**Calendar**  
June 2012

Add New Event Display: Month

Mon	Tue	Wed	Thu	Fri	Sat/Sun
28	29	30	31 Assembly	1	2
4	5	6	7	8 Minimum Day	9
11	12	13	14	15	16

## Utilizing the Navigation Tree

On the left side of the page a **Navigation** tree will display that allows easy access to the data. To expand the different nodes drag the mouse over to the **+** plus sign and click the mouse. The node will expand and all available data nodes will display. For example below, the **Student Data** list has expanded and all additional student data nodes now display. To collapse the **Student Data** node drag the mouse over to the **-** minus sign and click the mouse.

**Aeries.NET**

**NAVIGATION**

- Student Flags
- Home
- My Favorites (0)
- Attendance
- Gradebook
- Grades
- Student Data
  - Demographics
  - Attendance
  - Attendance Enrollment
- Grades
- Guidance
- Test Scores
- Reports
- View All Reports
- View All Forms
- Change School
- Log Out

**Aeries.NET**

**NAVIGATION**

- Student Flags
- Home
- My Favorites (0)
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- Demographics
- Attendance
- Attendance Enrollment
- Grades
- Guidance
- Test Scores
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- Change School
- Log Out

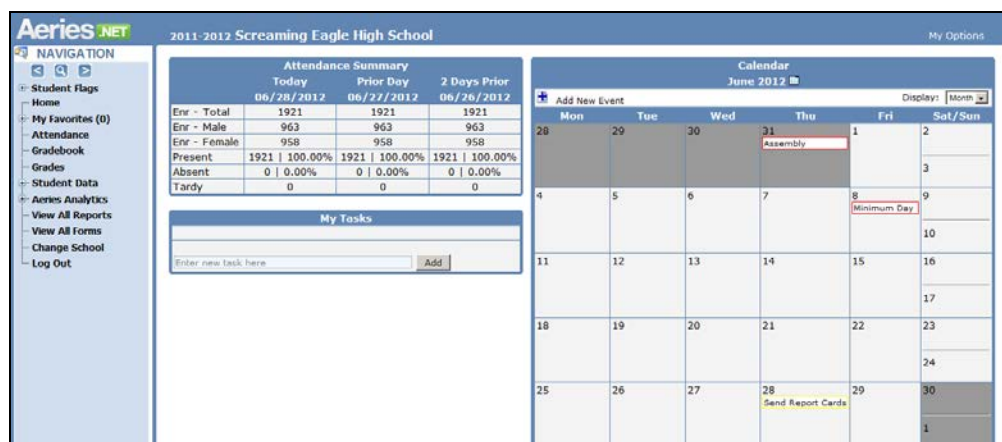
Use the vertical and horizontal scroll bars that can be used to view the Navigation tree.



**NOTE:** Student Data available for the teacher to view is determined by the System Administrator.

On the right of the **Home** page is an **Event Calendar**. Teachers can post events that their students and parents will see. Gradebook assignments will automatically show up for students and parents. The School or District also has the ability to post events that EVERYONE will see in Teacher Portal. Examples of events include Back-To-School-Night, Parent-Teacher Conferences, or when Report Cards are scheduled to be sent home.

The **Event Calendar** can be displayed by Day or Month. The following is the **Month** view.



## ATTENDANCE

The **Attendance** page can be accessed for attendance update or display. Click the mouse on the **Attendance** node on the Navigation tree. The **Current Period** for the teacher signed into Teacher Portal and all students currently enrolled for that period will display. The **Current Period** is determined according to the bell schedule.

Take attendance by clicking in the applicable boxes of **A** for Absent or **T** for Tardy to the right of the student's name. Changes are effective immediately.

Aeries.NET

2011-2012 Screaming Eagle High School

NAVIGATION

Student Flags

Home

My Favorites (0)

Attendance

Gradebook

Grades

Student Data

Aeries Analytics

View All Reports

View All Forms

Change School

Log Out

Attendance Date: 6/29/2012

Period: 1

All Students Are Present

Classroom Attendance

Teacher: Acosta (605)

Course: IBHstAm2/HECv (0726)

Period: 1

	Stu#	Name	Grd	Prgm	A	T	6/29	6/28	6/27	6/26	6/25	6/22	6/21	6/20	6/19	6/18
1	2799	Abro, Ouoiu NEW	12	S				NE	NE	NE	NE	NE	NE	NE	NE	NE
2	156	Baca, Jason S.	12						T							
3	318	Brown, Gloria A.	12													
4	371	*Calucag, Thais J.	12									A				
5	723	Elhadary, Brian M.	12						A							
6	839	Flores, Desiree R.	12													
7	959	Godina, Jennifer	12													
8	1002	*Gonzalez, Steve	12													
9	1009	Gotto, James R.	12													
10	1036	Gruettner, Jesse	12													
11	1062	Guzman, Leticia M.	12													
12	1313	Kalil, Stacey I.	12									T				
13	1436	Lewis, Ernest A.	12													
14	1727	Miranda, Ruben A.	12													
15	1828	Negrete, Justin J.	12													
16	1956	Parslow, Jonathan	12									T				
17	1992	Perez, Sarah I.	12													
18	2374	Shimono, Eric NEW	12													

Teacher: Acosta (605)

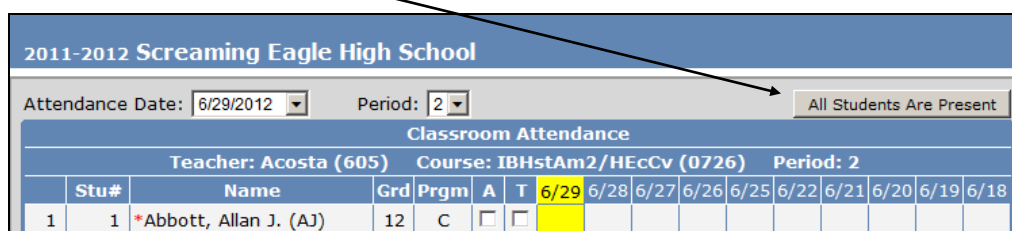
Course: Tchr Aide (1500)

Period: 1

	Stu#	Name	Grd	Prgm	A	T	6/29	6/28	6/27	6/26	6/25	6/22	6/21	6/20	6/19	6/18
19	1318	Kassis, Corrie	12													

\* Student has an SSA Date

The **All Students Are Present** button at the top right of the page can be used to mark all students present.



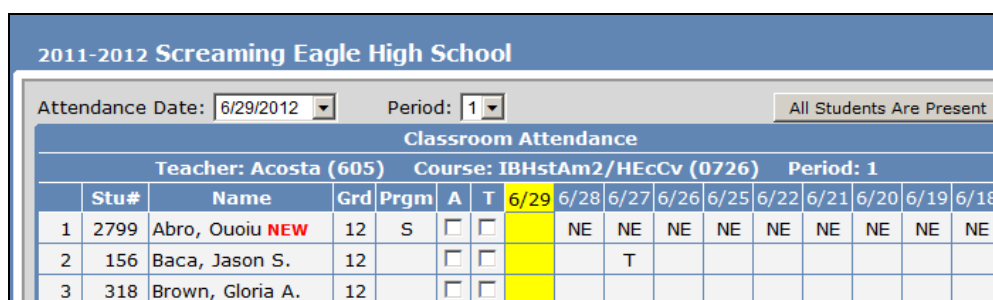
2011-2012 Screaming Eagle High School															
Attendance Date: 6/29/2012		Period: 2		All Students Are Present											
Classroom Attendance															
Teacher: Acosta (605)				Course: IBHstAm2/HEcCv (0726)				Period: 2							
Stu#	Name	Grd	Prgm	A	T	6/29	6/28	6/27	6/26	6/25	6/22	6/21	6/20	6/19	6/18
1	1 *Abbott, Allan J. (AJ)	12	C	<input type="checkbox"/>	<input type="checkbox"/>										

To change the date or period, click the mouse on **Attendance Date** or **Period** dropdown at the top of the page.



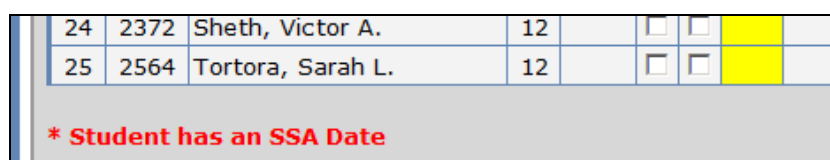
**NOTE:** Attendance **MUST** be submitted regardless if there are no absences or tardies.

New students scheduled into the class will display with the word **NEW** in red next to their name.



2011-2012 Screaming Eagle High School															
Attendance Date: 6/29/2012		Period: 1		All Students Are Present											
Classroom Attendance															
Teacher: Acosta (605)				Course: IBHstAm2/HEcCv (0726)				Period: 1							
Stu#	Name	Grd	Prgm	A	T	6/29	6/28	6/27	6/26	6/25	6/22	6/21	6/20	6/19	6/18
1	2799 Abro, Ouoiu <b>NEW</b>	12	S	<input type="checkbox"/>	<input type="checkbox"/>		NE	NE	NE	NE	NE	NE	NE	NE	NE
2	156 Baca, Jason S.	12		<input type="checkbox"/>	<input type="checkbox"/>			T							
3	318 Brown, Gloria A.	12		<input type="checkbox"/>	<input type="checkbox"/>										

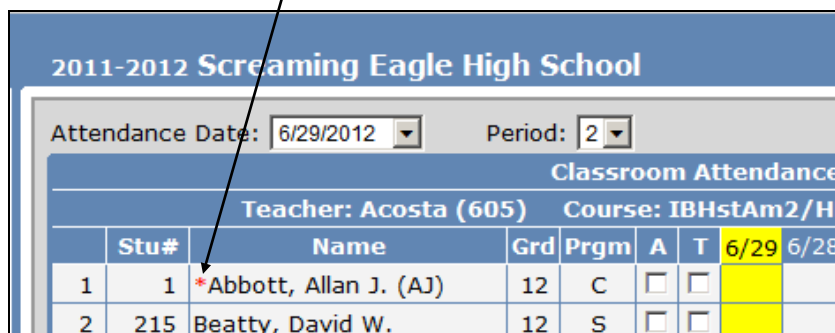
On the bottom left of the Attendance form is a note: \* **Student has an SSA Date.**



Stu#	Name	Grd	Prgm	A	T	6/29	6/28	6/27	6/26	6/25	6/22	6/21	6/20	6/19	6/18
24	2372 Sheth, Victor A.	12		<input type="checkbox"/>	<input type="checkbox"/>										
25	2564 Tortora, Sarah L.	12		<input type="checkbox"/>	<input type="checkbox"/>										

\* Student has an SSA Date

Students who have a date in the **SSA Date (Safe School Act)** field on the **Assertive Discipline** form will display with a red asterisk to the left of their name have. This complies with CA Ed code 49079.



2011-2012 Screaming Eagle High School															
Attendance Date: 6/29/2012		Period: 2		All Students Are Present											
Classroom Attendance															
Teacher: Acosta (605)				Course: IBHstAm2/HEcCv (0726)				Period: 2							
Stu#	Name	Grd	Prgm	A	T	6/29	6/28	6/27	6/26	6/25	6/22	6/21	6/20	6/19	6/18
1	1 *Abbott, Allan J. (AJ)	12	C	<input type="checkbox"/>	<input type="checkbox"/>										
2	215 Beatty, David W.	12	S	<input type="checkbox"/>	<input type="checkbox"/>										

## GRADEBOOK

To access Gradebooks, click the mouse on the **Gradebook** node on the Navigation tree. The Gradebook page will display in the **Scores by Class** view. The selected gradebook name will display on the top right of the page.

2011-2012 Screaming Eagle High School											
Acosta - 1 - IB US Hist - Spring											
Student	Gr	Perc	Mark	111/112...	110 Questions	Marshall...	DBQ Practice	Stalin DBQ	Cold War...	China DBQ	Sharing our...
Baca, Jason Steven	12	70.79%	C-	10 / 10 - 100%	3 / 3 - 100%	4 / 5 - 80%	2 / 3 - 67%	20 / 20 - 100%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%
Brown, Gloria A	12	75.25%	C	8 / 10 - 80%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%
Calucag, Thais J	12	84.65%	B	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	19 / 20 - 95%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Dawson, Mike M	12	33.66%	F	8 / 10 - 80%	3 / 3 - 100%	6 / 5 - 120%	2 / 3 - 67%	15 / 20 - 75%	5 / 10 - 50%	23 / 25 - 92%	5 / 5 - 100%
Elhadary, Brian M	12	89.36%	B+	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	17 / 20 - 85%	4 / 10 - 40%	23 / 25 - 92%	5 / 5 - 100%
Flores, Desiree R	12	60.89%	D-	5 / 10 - 50%	3 / 3 - 100%	4 / 5 - 80%	2 / 3 - 67%	20 / 20 - 100%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%
Godina, Jennifer	12	62.38%	D-	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	20 / 20 - 100%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Gonzalez, Steve	12	64.85%	D	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%
Gotto, James Roy	12	60.15%	D-	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	15 / 20 - 75%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%
Gruettner, Jesse	12	66.09%	D	11 / 10 - 110%	3 / 3 - 100%		2 / 3 - 67%	20 / 20 - 100%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%
Guzman, Leticia M	12	66.09%	D	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	17 / 20 - 85%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%
Kalil, Stacey I	12	61.14%	D-	7 / 10 - 70%	3 / 3 - 100%	4 / 5 - 80%	2 / 3 - 67%	15 / 20 - 75%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Lewis, Ernest Alexander	12	61.88%	D-	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	15 / 20 - 75%	5 / 10 - 50%	23 / 25 - 92%	5 / 5 - 100%
Miranda, Ruben Angel	12	61.88%	D-	5 / 10 - 50%	3 / 3 - 100%	2 / 5 - 40%	2 / 3 - 67%	20 / 20 - 100%		23 / 25 - 92%	5 / 5 - 100%
Negrete, Justin J	12	57.67%	F		3 / 3 - 100%	1 / 5 - 20%	2 / 3 - 67%	20 / 20 - 100%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Parslow, Jonathan	12	60.40%	D-	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%
Perez, Sarah Ivette	12	57.43%	F	8 / 10 - 80%	3 / 3 - 100%	6 / 5 - 120%	2 / 3 - 67%	18 / 20 - 90%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Shields, Cristine	12	56.44%	F	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%

Click the mouse on **Gradebook** at the top left of the page and a dropdown of the existing gradebooks will display. The current gradebook will display in the list with a check mark to the left of it. Inactive gradebooks will display at the bottom of the list with brackets around them.

2011-2012 Screaming Eagle High School											
Acosta - 1 - IB US Hist - Spring											
Gradebook	Gr	Perc	Mark	111/112...	110 Questions	Marshall...	DBQ Practice	Stalin DBQ	Cold War...	China DBQ	Sharing our...
✓ 1 - IB US Hist - Spring											
2 - IB US Hist - Spring											
3 - Hon World Hst - Spring											
4 - Hon World Hst - Spring											
6 - Hon World Hst - Spring											
6 - Hon World Hst - Kelly - Y											
<< 1 - IBHstAm2/HECv - Fall >>											
<< 2 - IBHstAm2/HECv - Fall >>											
<< 3 - Hon World Hst - Fall >>											
<< 4 - Hon World Hst - Fall >>											
<< 6 - Hon World Hst - Fall >>											
Godina, Jennifer	12	62.38%	D-	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	20 / 20 - 100%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Gonzalez, Steve	12	64.85%	D	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%

Click on **View** to change from **Scores by Class** view to **Scores by Student** or **Scores by Assignment**.

2011-2012 Screaming Eagle High School											
Acosta - 1 - IB US Hist - Spring											
Gradebook	Gr	Perc	Mark	111/112...	110 Questions	Marshall...	DBQ Practice	Stalin DBQ	Cold War...	China DBQ	Sharing our...
✓ Scores By Class											
Scores By Student											
Scores By Assignment											
Baca, Jason Steven	12	70.79%	C-	10 / 10 - 100%	3 / 3 - 100%	4 / 5 - 80%	2 / 3 - 67%	20 / 20 - 100%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%
Brown, Gloria A	12	75.25%	C	8 / 10 - 80%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%
Calucag, Thais J	12	84.65%	B	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	19 / 20 - 95%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%
Dawson, Mike M	12	33.66%	F	8 / 10 - 80%	3 / 3 - 100%	6 / 5 - 120%	2 / 3 - 67%	15 / 20 - 75%	5 / 10 - 50%	23 / 25 - 92%	5 / 5 - 100%

Use the tabs on the left of the gradebook page to change between **Assignments** and **Students** for the selected gradebook.

2011-2012 Screaming Eagle High School

Gradebook View Edit 1 - IB US Hist - Spring

Assignments			111/112...	110 Questions	Marshall...	DBQ Practice	Stalin DBQ	Cold War...	China DBQ	Sharing our...	Ind
111/112 Presentations (1)	Perc	Mark	# 1: 10	# 2: 3	# 3: 5	# 4: 3	# 5: 20	# 6: 10	# 7: 25	# 8: 5	# 9
110 Questions (2)	70.79%	C-	10 / 10 - 100%	3 / 3 - 100%	4 / 5 - 80%	2 / 3 - 67%	20 / 20 - 100%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%	3 /
Marshall Plan Questions (3)	75.25%	C	8 / 10 - 80%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%	3 /
DBQ Practice (4)	84.65%	B	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	19 / 20 - 95%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%	3 /
Stalin DBQ (5)	33.66%	F	8 / 10 - 80%	3 / 3 - 100%	6 / 5 - 120%	2 / 3 - 67%	15 / 20 - 75%	5 / 10 - 50%	23 / 25 - 92%	5 / 5 - 100%	3 /
Cold War Packet (6)											

## EDIT GRADEBOOK

Click on **Edit** to add or edit gradebooks, assignment types and assignments. The **Edit** button will also allow you to link gradebooks together.

2011-2012 Screaming Eagle High School

Gradebook View Edit Acosta - 1 - IB US Hist - Spring

Assignments	Student	Gr	Perc	Mark	111/112...	110 Questions	Marshall...	DBQ Practice	Stalin DBQ	Cold War...	China DBQ	Sharing our...	Ind
	Baca, Jason Steven	12	70.79%	C-	10 / 10 - 100%	3 / 3 - 100%	4 / 5 - 80%	2 / 3 - 67%	20 / 20 - 100%	10 / 10 - 100%	23 / 25 - 92%	5 / 5 - 100%	3 /
	Brown, Gloria A	12	75.25%	C	8 / 10 - 80%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	18 / 20 - 90%	9 / 10 - 90%	23 / 25 - 92%	5 / 5 - 100%	3 /
	Calucag, Thais J	12	84.65%	B	10 / 10 - 100%	3 / 3 - 100%	3 / 5 - 60%	2 / 3 - 67%	19 / 20 - 95%	8 / 10 - 80%	23 / 25 - 92%	5 / 5 - 100%	3 /
	Dawson, Mike M	12	33.66%	F	8 / 10 - 80%	3 / 3 - 100%	6 / 5 - 120%	2 / 3 - 67%	15 / 20 - 75%	5 / 10 - 50%	23 / 25 - 92%	5 / 5 - 100%	3 /
	Elhadary, Brian M	12	89.36%	B+	10 / 10 - 100%	3 / 3 - 100%	5 / 5 - 100%	2 / 3 - 67%	17 / 20 - 85%	4 / 10 - 40%	23 / 25 - 92%	5 / 5 - 100%	3 /

The following page will display when clicking on the **Add/Edit** button.

Add/Edit Window - 1 - IB US Hist - Spring

Gradebook Manage Students Final Marks Scales Options Rules Backups

#: 9551194 Type:

Pd: 1 Name: IB US Hist

Term: Spring Grade Range: 12 - 12

Start Date: 1/24/2012 End Date: 6/29/2012

Comment:

Pd	Course	Sm	Days	S
1	IBHstAm2/HecCv	Y	MTWTF	1
1	Tchr Aide	Y	MTWTF	1
2	IBHstAm2/HecCv	Y	MTWTF	2
2	Tchr Aide	Y	MTWTF	2
3	Hon World Hst	Y	MTWTF	3
4	Hon World Hst	Y	MTWTF	4
4	Tchr Aide	Y	MTWTF	4
6	Hon World Hst	Y	MTWTF	6



**NOTE:** More Gradebook information will be available in the Portal Gradebook documentation that will be released soon.



## GRADES

The **Grade** page can be accessed for update or display from the **Grades** node on the Navigation tree. The **Grade** page will display for the teacher signed into **Teacher Portal**. All students currently enrolled will display. A message will display in yellow indicating the period of time that a teacher can post to a student's grades.

Stu#	Student Name	Grd	Course	1st PR	2nd PR	1st SEM	3rd PR	4th PR	2nd SEM	Cred	Cit	WH	Abs	Tdy	Comments
156	Baca, Jason	12	IBHstAm2/HEcCv	A	A-	B	A+			5.00			1	0	
318	Brown, Gloria	12	IBHstAm2/HEcCv	B+	A	A-	B+			5.00			4	0	
371	Calucag, Thais	12	IBHstAm2/HEcCv	C+	C	C-	B+			5.00			0	0	
723	Elhadary, Brian	12	IBHstAm2/HEcCv	A	B+	A-	B+			5.00			4	0	
839	Flores, Desiree	12	IBHstAm2/HEcCv	A-	B-	A-	B+			5.00			4	0	
959	Godina, Jennifer	12	IBHstAm2/HEcCv	A	A	A	A			5.00	O		1	0	C- Conscientious And Cooperative E- Pleasure To Have In Class A- Excellent Student

Click the mouse on the **Period** dropdown to select a different period,.

Stu#	Student Name	Grd	Course	1st PR	2nd PR	1st SEM	3rd PR	4th PR	2nd SEM	Cred	Cit	WH	Abs	Tdy	Comments
156	Baca, Jason	12	IBHstAm2/HEcCv	A	A-	B				5.00			1	0	
318	Brown, Gloria	12	IBHstAm2/HEcCv	B+	A	A-				5.00			4	0	

Use the **Edit All Records** button to add or update a current mark for the grading period displayed. The page will change from **View** only to **Edit** mode.

Stu#	Student Name	Grd	Course	1st PR	2nd PR	1st SEM	3rd PR	4th PR	2nd SEM	Cred	Cit	WH	Abs	Tdy	Comments
2799	Abro, Quoioi	12	IBHstAm2/HEcCv												

A drop down listing will display to the right of the **Valid Marks**, **Citizenship**, **Work Habits** and **Comment** fields. Select the applicable value.

Stu#	Student Name	Grd	Course	1st PR	2nd PR	1st SEM	3rd PR	4th PR	2nd SEM	Cred	Cit	WH	Abs	Tdy	Comments
156	Baca, Jason	12	IBHstAm2/HEcCv	A	A-	B	A+			5.0000			1	0	
318	Brown, Gloria	12	IBHstAm2/HEcCv	B+	A	A-	B+			5.0000			4	0	
371	Calucag, Thais	12	IBHstAm2/HEcCv	C+	C	C-	B+			5.0000			0	0	
723	Elhadary, Brian	12	IBHstAm2/HEcCv	A	B+	A-	B+			5.0000			4	0	
839	Flores, Desiree	12	IBHstAm2/HEcCv	A-	B-	A-	B			5.0000			4	0	

Any data changes made on the page are effective immediately. When done editing or adding data, click the mouse on the **Done Editing** button to change back to the view only display.



**NOTE:** Any data changes made on the Grades page in the "Edit all Records" mode will be effective immediately regardless of clicking on the "Done Editing" button. The "Done Editing" button merely changes the page back to view only display.



## STUDENT DATA

The **System Administrator** can select certain student information that can be viewed or edited by teachers. To view the student information available, click the mouse on the **Student Data** node on the Navigation tree.

**Aeries.NET** 2011-2012 Screaming Eagle High School My Options

NAVIGATION: Student Flags, Home, My Favorites (0), Attendance, Gradebook, Grades, Student Data, Demographics, Supplemental, Contacts, Attendance, Attendance Enrollment

Flags	Stu#	Last Name	First Name	Middle Name	Suffix	Sex	Grd	Age	Birthdate
	1	Abbott	Allan	James		M	12	18	11/11/1993
	Perm ID#	Last Alias	First Alias	Middle Alias					Status
	99400001		AJ						Active

Student Data 1 Student Data 2

**Student Demographics**

	Address	City	State	Zip	Extn	Map	Addr. Verif
Mailing:	1118 Glenview Lane	Eagle Rock	CA	99999	1234		
Residence:	1118 Glenview Lane	Eagle Rock	CA	99999	1234		

Grid Code	ResSchl	IntDist	TransDist	IntDist Exp Dt	Name Addr Ver
	Eagle Unified School District				8/30/2011

Parent/Guardian	Telephone	Extn	Prog	Att Prg 1	Att Prg 2

**NOTE:** Student data available for the teacher to view is determined and setup by the **System Administrator**.

## STUDENT SEARCH

The **Student Search** node is a search engine and can be accessed by the looking glass icon above the Navigation tree.

**Aeries.NET** 2011-2012 Screaming Eagle High School My Options

NAVIGATION: Student Search, Student Flags, Home, My Favorites (0), Attendance, Gradebook

Flags	Stu#	Last Name	First Name	Middle Name	Suffix	Sex	Grd	Age	Birthdate
	1	Abbott	Allan	James		M	12	18	11/11/1993
	Perm ID#	Last Alias	First Alias	Middle Alias					Status
	99400001		AJ						Active

Student Data 1 Student Data 2

**Student Demographics**

The teacher can search for all students, current students or previous students. A student can be located by entering the complete student name, the student's last name, first couple letters of the student's last name or first letter to locate all students starting with that letter. After the name has been entered click the mouse on the **GO** button or press **Enter** and student's meeting this criteria will display.

☒ Include Inactive Students

All Linked Students

Go

StuNum	Last Name	First Name	Status	Birthdate
1	Abbott	Allan		11/11/1993
63	Alyunan	Tracy		4/9/1996
87	Aquino	Kenneth		9/30/1996
89	Araujo	My		2/24/1996
106	Arguelles	Jennifer		3/14/1997
156	Baca	Jason		12/9/1993
170	Balboa	Michelle		12/28/1995
188	Barnett	Michael		6/21/1997
193	Barr	James		4/23/1997
215	Beatty	David		6/16/1994
226	Beintema	Alice		11/21/1996

## STUDENT DEMOGRAPHICS

To display student demographics click the mouse on **Demographics** under the **Student Data** node. The following page will display with the demographic information for the student selected.

The screenshot shows the Aeries.NET interface for the 2011-2012 school year at Screaming Eagle High School. The left navigation pane highlights the 'Demographics' section under 'Student Data'. The main content area displays the following information:

Flags	Stu#	Last Name	First Name	Middle Name	Suffix	Sex	Grd	Age	Birthdate
	1	Abbott	Allan	James		M	12	18	11/11/1993
	Perm ID#	Last Alias	First Alias	Middle Alias		Birth Verif			Status
	99400001	AJ				Hospital Certificate			Active

Below this, there are sections for 'Student Demographics', 'Parent/Guardian', 'Counselor', 'Locker', 'CorrLng', 'HmLng', 'LangFlu', 'SM', 'DM', 'Family#', 'Ethnicity', 'Race', 'Birth City', 'State', 'Country', 'User1' through 'User13', 'Next Sch', 'Next Grd', 'Next Tchr', 'Sched Grp', 'Next ResSch', 'Next IntDist', 'Next TransDist', 'California High School Exit Exam', 'Algebra 1', and 'Physical Fitness'.

## STUDENT DATA – ASSERTIVE DISCIPLINE

To display a student's **Assertive Discipline** records, click the mouse on the **Guidance** node on the Navigation tree and click on **Assertive Discipline**. The following page will display. The most recent **Assertive Discipline** record will display and a list of previous records will display on the right hand side. To change records select a record from the list on the right hand side.

The screenshot shows the Aeries.NET interface for the 2011-2012 school year at Screaming Eagle High School. The left navigation pane highlights the 'Assertive Discipline' section under 'Guidance'. The main content area displays the following information:

Flag	StuNum	Last Name	First Name	Middle Name	Perm ID Num	Sex	Grd	Age	Prog	Track	AttProg1	AttProg2	Status
1	Abbott	Allan (AJ)	James		99400001	M	12	18	C				

Below this, there are sections for 'General', 'Additional Info', 'Expulsions', 'Date', 'Code/Description', 'Disposition(s)', 'Days/Hours', 'Start Date', 'End Date', 'Return Date', 'Return Status', 'Rtn Loc', 'Authority', 'Plcmt', 'Result', 'SusTg', 'Incident ID', 'Tag', 'Demerits', 'Referral', 'Initials', 'School of Incident', 'Comments', and a list of previous records on the right.

## STUDENT DATA – DISCIPLINE

To display a student's **Discipline** records, click the mouse on the **Guidance** node on the Navigation tree and click on **Discipline**. The following page will display.

The screenshot shows the Aeries.net interface for the 2011-2012 school year at Screaming Eagle High School. The left navigation pane shows the 'Discipline' link under the 'Guidance' section. The main content area displays student information for James Abbott (StuNum 1, Perm ID 99400001) and a table of discipline records. The table has columns for Date, Code, Comment, and a Copy checkbox. The records are sorted by date in descending order.

Flag	StuNum	Last Name	First Name	Middle Name	Perm ID Num	Sex	Grd	Age	Prog	Track	AttProg1	AttProg2	Status
1	Abbott	Allan (AJ)	James		99400001	M	12	18	C				

Date	Code	Comment	Copy
7/5/2012	C - Conference Requested	Conference requested to review grades.	<input type="checkbox"/>
11/15/2011	A - Attitude Problem	Detention assigned.	<input type="checkbox"/>
9/1/2011	C - Conference Requested	Requested Parent conference.	<input type="checkbox"/>

Various **Display Options** are available on the **Discipline** page. Click the mouse on the dropdowns to display the sort options. Use the **Refresh** icon to change the display order.

This close-up shows the 'Display Options' section. It includes a 'Sort by Date' dropdown menu, a 'Descending Order' dropdown menu, and a 'Print' button. A mouse cursor is shown clicking on the 'Descending Order' dropdown, which has opened to show 'Ascending Order' and 'Descending Order' options. The table below shows the same discipline records as the previous screenshot.

Date	Code	Comment
7/5/2012	C - Conference Requested	Conference requested to review grades.
11/15/2011	A - Attitude Problem	Detention assigned.
9/1/2011	C - Conference Requested	Requested Parent conference.

Certain pages in the **Aeries.net Teacher Portal** can be configured by the System Administrator for teachers to Insert, Update or Delete data. An example is the **Discipline** page. If the System Administrator has enabled teachers to be able to Insert data for the **Discipline** page the **Add New Record** button will display.

This screenshot shows the Discipline page with the 'Add New Record' button visible in the 'Display Options' section. The button is located next to the 'Print' button. The table below shows the same discipline records as the previous screenshots.

Date	Code	Comment	Copy
11/15/2011	A - Attitude Problem	Detention assigned.	<input type="checkbox"/>
9/1/2011	C - Conference Requested	Requested Parent conference.	<input type="checkbox"/>

[Add New Record](#)

To add a new **Discipline** record, click the mouse on the **Add New Record** button and the following page will display. Enter the information and click on the **Save** icon.

2011-2012 Screaming Eagle High School My Options

Discipline													
Flag	StuNum	Last Name	First Name	Middle Name	Perm ID Num	Sex	Grd	Age	Prog	Track	AttProg1	AttProg2	Status
1		Abbott	Allan (AJ)	James	99400001	M	12	18	C				

**Display Options**

Sort by Date Descending Order Print

Date	Code	Comment
07/05/2012	Conference Requested	Conference requested to review grades
11/15/2011	A - Attitude Problem	Detention assigned.
9/1/2011	C - Conference Requested	Requested Parent conference.

The new **Discipline** record will now display on the **Discipline** page.

2011-2012 Screaming Eagle High School

Discipline										
Flag	StuNum	Last Name	First Name	Middle Name	Perm ID Num	Sex	Grd	Age	Prog	
1		Abbott	Allan (AJ)	James	99400001	M	12	18	C	

**Display Options**

Sort by Date Descending Order Print Add New Record

Date	Code	Comment	Copy
7/5/2012	C - Conference Requested	Conference requested to review grades	<input type="checkbox"/>
11/15/2011	A - Attitude Problem	Detention assigned.	<input type="checkbox"/>
9/1/2011	C - Conference Requested	Requested Parent conference.	<input type="checkbox"/>

Add New Record