

Switching iTunes Accounts From Personal to District

****If you do not want to use a credit card with your school iTunes account then Please follow these instructions****

1. Tap on the "settings" icon.
2. Scroll down the menu on the left and tap "iTunes and App Stores"
3. Tap "Apple ID:...(your current ID)..."
4. Tap "Sign Out"
5. Tap on the "App Store" icon.
6. Press "Cancel" if it asks to sign in to view purchases.
7. Search for a free app to download.
8. Under the app icon, tap "free" then "Install App"
9. Tap on the option for "Create New Apple ID"
10. Follow the onscreen instructions to set it up. Make sure you use your school email address. When it gets to the credit card section, click "none" for type of credit card. You do have to enter an address so you can use the school address if you would prefer.
11. Once you are finished, iTunes will send you an email to confirm your email address. Make sure you check your email and follow the instruction to verify your account.

****A few notes about switching accounts:**

- Even though you are now using a new district account for iTunes, your previous downloaded apps from your old account will remain on your iPad and can be used.. You can delete those apps by holding down on any app until the apps begin to wiggle. In wiggle mode, click on the x for any previous apps you would like to delete that are associated with your personal account.
- If you choose to keep the apps associated with your personal account on your iPad, then you will need to switch back to that account to update them. (To switch back go through steps 1-4 above, then type in your personal account info and sign in). You will probably want to do this every week or so.